

[Company logo here]

QUITCLAIM AND RELEASE

KNOW ALL MEN BY THESE PRESENTS:

I, _____, of legal age, single and residing at _____, for and in consideration of the amount of _____ paid to me by _____ [Company name] and receipt of which is hereby acknowledged to my full and complete satisfaction, do hereby release and forever discharge said Company, its officers and stockholders from any and all claims arising out of and in connection with my resignation.

I acknowledge that I have voluntarily tendered my resignation from the company effective _____ that was accepted and approved by the management effective _____.

IN WITNESS WHEREOF, I have hereunto sign these presents this _____ [Date of accomplishment] at _____ [Company address].

**Name and signature of Resigned
Employee**

SIGNED IN THE PRESENCE OF:

SUBSCRIBED AND SWORN to before me, _____ at _____, affiant exhibiting to me his Social Security System (SSS) No. _____ issued at Makati City.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.

[Company logo here]

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